

WYOMISSING AREA SCHOOL DISTRICT 2009-4014

Minutes May 26, 2009

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Larkin, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of Board members.

Board Members Present:

Mr. Althouse, Mrs. Barnett, Mrs. Davis, Mr. Fitzgerald, Mr. Hinsey, Mrs. McCready, Mr. Portner, Mrs. Sakmann and Mr. Larkin.

Administrative Staff Present:

Mr. Robbins, Dr. Pulkowski, Mrs. Mason, Mr. Gall, Mrs. Motze, and Dr. Speace.

Attendees:

Mr. Boland, Kozloff Stoudt; Darrin Youker, Reading Eagle; and Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

WELCOME

President Larkin welcomed everyone and asked if anyone would be recording the meeting. No one indicated an intention to record. He announced that an executive session was held prior to this evening's meeting to discuss personnel and no action was taken.

MEETING ANNOUNCEMENTS

The June meeting schedule was noted as follows:

- June 8, 2009 – Personnel/Policy Committee – 5:00 p.m.
- June 8, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- June 22, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- June 22, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

STUDENT RECOGNITION

Athletic Director, Jen Motze, introduced the championship boys' tennis team and the boys' 1600 meter relay team that won the gold medal at the 2009 PIAA Class AA track and field championship. A proclamation was read by President Larkin and is included as part of these official minutes.

PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

APPROVED MEETING MINUTES

Upon motion by Mrs. Barnett, seconded by Mr. Portner, the minutes of the April 27, 2009 Board meeting were approved.

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCready, Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

WYOMISSING AREA SCHOOL DISTRICT 2009-4015

Minutes May 26, 2009

FINANCE/ FACILITIES

Upon motion by Mrs. Barnett and seconded by Mrs. Sakmann the following Finance/Facilities items were approved:

APPROVED FINANCIAL REPORTS

Approved Financial reports for April 2009; copies included as part of these official minutes.

APPROVED PAYMENT OF INVOICES

Approved payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and Capital Reserve Fund., including revised Capital Reserve check register for March 2009.

APPROVED BUDGET TRANSFERS

Approved Budget Transfers in the amount of \$283,506.

APPROVED SUBMISSION OF 2008 DELINQUENT PER CAPITA TAX

Approved submission of 2008 Delinquent Per Capita tax in the amount of \$7,909 to Statewide Tax Recovery.

APPROVED SCHOOL BOARD TREASURER

Appointed Lawrence Fitzgerald as School Board Treasurer for the term July 1, 2009 to June 30, 2010 with no wage payments.

APPROVED JOINT PURCHASE BIDS

Approved joint purchase bids as follows:

Medical Supplies:

| | |
|---------------------|---------------|
| Wm MacGill & Co. | \$ 444.28 |
| School Health Corp. | 94.86 |
| Moore Medical | 401.52 |
| Collins Surgical | <u>318.14</u> |
| | \$2,004.04 |

Copy Paper:

| | |
|-------------------|-------------------|
| Lindenmeyr Munroe | <u>\$2,463.75</u> |
| | \$2,463.75 |

Custodial Supplies:

| | |
|---------------------------|-----------------|
| Hillyard | \$ 8,491.90 |
| Clean Image, Inc | 301.80 |
| Calico Industries | 5,018.52 |
| M J Earl, Inc. | 877.50 |
| Xpedx | 43.09 |
| Central Poly Corp. | 1,908.00 |
| Pyramid School Products | 136.90 |
| Eagle Maintenance Supply | 2,778.00 |
| Philip Roseneau Co., Inc. | <u>1,019.20</u> |
| | \$20,574.91 |

Janitorial Supplies:

| | |
|---------------------------|--------------|
| Calico Industries, Inc. | \$ 110.88 |
| Clean Image, Inc. | 1,330.88 |
| Eagle Maintenance Supply | 620.42 |
| M J Earl, Inc. | 223.75 |
| Philip Roseneau Co., Inc. | 1,082.30 |
| Pyramid School Products | 750.69 |
| Weaver's Hardware Co. | <u>83.50</u> |
| | \$4,202.42 |

Art Supplies:

| | |
|---------------------|--------------|
| Art Store Inc | \$ 298.44 |
| Cascade School | 221.25 |
| Dick Blick | 108.68 |
| Kurtz Bros | 1,565.23 |
| Nat'l Art & School | 1,622.76 |
| Phillips Supply | 233.35 |
| Pyramid School Prod | 610.36 |
| Sax Arts & Crafts | 1,988.93 |
| Standard Stationery | <u>84.40</u> |
| | \$6,733.40 |

APPROVED HOMESTEAD/ FARMSTEAD RESOLUTION

Approved Homestead/Farmstead Exclusion Resolution; copy included as part of these official minutes.

Background: PDE certified an amount of \$485,205.81 to be used for

WYOMISSING AREA SCHOOL DISTRICT 2009-4016

Minutes May 26, 2009

property tax reduction for 2009-10. We must also add the prior year carryover of \$15.39. A total amount of \$485,221.20 will be allocated to each approved homestead. The assessed value reduction that must appear on each tax notice as a homestead exclusion for each approved homestead is \$5,980.52. The real estate tax reduction amount applicable to each approved homestead is \$162.12. This is a decrease of \$2.59 from 2008-09.

APPROVED TUITION RATES FOR 2008-09

Approved Tuition Rates for 2008-09 - \$9,922.49 elementary,
\$10,965.52 secondary.

APPROVED BCIU AGREEMENT RATES

Approved BCIU Agreement rates for 2009-10 programs and services –
Alternative Education: \$74.75/hr, Emotional Support: \$160/hr.

APPROVED WYO5 LIVE STUDENT ACTIVITY ACCOUNT

Approved request for new Student Activity account: WYO5 Live.

APPROVED CISCO LEASE

Approved Cisco Lease.

Background Information: The District currently has a base-level wireless network in each building. Due to increased usage of laptops at WHEC and the JSHS, it necessary to upgrade this network to utilize equipment purchased through the CFF grant and the District's Budget. The purchase and installation of this equipment will allow wireless access in all classrooms. The wireless access at West Reading is acceptable at this time and will be addressed as further plans for that building are available.

ADOPT FINAL GENERAL FUND BUDGET 2009-2010

Approved Final General Fund Budget for the following expenditures:

| | |
|--|------------------|
| 1000 Instruction | \$15,741,761 |
| 2000 Supporting Services | 9,330,560 |
| 3000 Operation of Non-Instructional Services | 998,437 |
| 4000 Facilities, Acquisition & Construction | -0- |
| <u>5000 Financing Uses.....</u> | <u>4,074,809</u> |
| TOTAL GENERAL BUDGET EXPENSES | \$30,145,567 |

and that the Board re-enact the following local taxes for the 2009-2010 school year:

1. Real Estate Tax27.108 Mills
2. Local Services Tax (to a maximum of).....\$10.00
 - Wyomissing Borough.....\$5.00
 - West Reading Borough.....\$5.00
3. Earned Income Tax 1.0%

WYOMISSING AREA SCHOOL DISTRICT 2009-4017

Minutes May 26, 2009

4. Business Privilege Tax (to a maximum of)1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679\$5.00
6. Per Capita Tax, Act 511 (to a maximum of).....\$10.00
 - Wyomissing Borough\$5.00
 - West Reading Borough\$5.00
7. Real Estate Transfer Tax (to a maximum of) 1.0%
 - Wyomissing Borough5%
 - West Reading Borough5%

The budget includes all staff positions and salaries, and requires a .6955 mill tax increase.

APPROVED FOOD SERVICE BUDGET

Approved Food Service Budget for 2009-10.

APPROVED APPLE COMPUTER LEASE

Approved Apple computer lease. Continuation of a program that began in 2000.

APPROVED RESOLUTION – JAMES M. LILLIS AND KOZLOFF STOUTD

Approved resolution authorizing James M. Lillis and Kozloff Stoutd to represent the Wyomissing Area School District and to intervene in the appeal filed by Penn St. LP with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 5-26-09-1. Copy included as part of these official minutes.

APPROVED RESOLUTION – ARROW INTERNATIONAL & TELEFLEX INC.

Approved resolution authorizing the settlement of the assessment appeal filed by Arrow International, Inc. and Teleflex Incorporated per Resolution No. 5-26-09-2. Copy included as part of these official minutes.

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCready, Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

CURRICULUM/ TECHNOLOGY

No agenda items.

PERSONNEL/POLICY

Upon motion by Mrs. McCready and seconded by Mrs. Barnett the following Personnel/Policy items were approved/ratified:

APPROVED ADMINISTRATIVE TRANSFER

Approved Administrative Transfer - **Dr. Marcia Moyer**, from Supervisor of Reading, K-12, to Elementary Teacher, effective July 1, 2009.

APPROVED RETIREMENTS

Kathleen Kampe, Secondary Social Studies Teacher at the JSHS, effective June 10, 2009.
Barbara Lofgren, Elementary Teacher at WREC, effective June 30,

WYOMISSING AREA SCHOOL DISTRICT 2009-4018

Minutes May 26, 2009

2009.

Andrea Watkins, Elementary Teacher at WREC, effective June 30, 2009.

APPROVED CHANGE IN RETIREMENT DATE

Approved Change in Effective Retirement Date - **Rita Tomashitis**, Elementary Teacher at WREC, effective June 10, 2009.

APPROVED CFF COACH

Approved CFF Technology Integration Coach for the 2009-10 school year, pending state funding.

APPROVED PROFESSIONAL STAFF APPOINTMENT CONTINUATIONS

Approved Professional Staff Appointment Continuations:

Keith Arnold, Elementary Teacher at WREC, to CFF Technology Integration Coach, at an annual salary to be determined by the new contract, but based on M, Step 10, for the 2009-10 school year, pending state funding.

Andrea Kupiszewski, Long-Term Substitute Teacher at WREC, at an annual salary to be determined by the new contract, but based on B, Step 3, effective for the 2009-10 school year, pending state funding.

APPROVED SUPPORT STAFF RESIGNATIONS

Approved Support Staff Resignations:

Linda Long, Part-time Teacher's Instructional Aide at WHEC, effective at the end of the 2008-09 school year.

Scott Matz, Apple/Web Systems Specialist, effective May 18, 2009.

APPROVED/RATIFIED FMLA LEAVES

Approved/Ratified FMLA Leaves:

Nancy Lee Chaiko, Elementary Teacher at WHEC, a family and medical leave of absence, effective April 22, 2009 until May 15, 2009.

Michelle Kersikoski, Elementary Teacher at WREC, a family and medical leave of absence and child rearing leave, effective on or about September 6, 2009, returning for the 2010-11 school year.

Brenda Steele, Director of Food Services, an intermittent family and medical leave of absence, effective April 20, 2009.

Joseph Ayala, Full-time Custodian at WREC, a family and medical leave of absence, effective May 12, 2009 for approximately six weeks.

APPROVED PROPOSED SUMMER WORK

Approved proposed work for summer 2009 at the approved professional contract rate and support staff hourly rate. List included as part of these official minutes.

WYOMISSING AREA SCHOOL DISTRICT 2009-4019

Minutes May 26, 2009

APPROVED SUMMER
WORK – JOHN
THOMAS

Approved Summer Hours for **John Thomas**, In-School Suspension Monitor at the JSHS, to take ID Photos for new students and staff in preparation for the 2009-10 school year, at his approved hourly rate, for an amount not to exceed 18 hours.

APPROVED HOURS
FOR SUPPORT STAFF

Approved Additional Hours for Support Staff to attend conferences in order to comply with PDE mandated requirements:

Bernadette Lis, Autism 101 Academy August 18, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.

Molly Mantione, Autism 101 Academy August 18, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.

Mary Thacker, Autism 101 Academy August 18, 2009, and Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 18 hours.

Donna Bottiglieri, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Jessica Hole, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Jennifer Kohler, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Karen Koppenhaver, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Stacey Riegel, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Jennifer Wolfe, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

Lauren Yelinek, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.

APPROVED HOURS
FOR CPR TRAINING

Approved Hours for Support Staff to attend CPR and First-Aid Training on June 10, 2009. The following support staff members will attend CPR and first-aid training at the Reading Hospital for an amount not to exceed a maximum of 6 hours at their approved hourly rate:

Donna Bottiglieri
Marilyn Carlson,
Karen Conklin
Hilary Decker
Michelle Geist

Jessica Hole
Kim Latino
Dorothy Lefever
Molly Mantione
Kathy Schweitzer
Mary Thacker

APPROVED

Approved Supplemental Activity Advisor Resignations effective the end

WYOMISSING AREA SCHOOL DISTRICT 2009-4020

Minutes May 26, 2009

SUPPLEMENTAL
ACTIVITY
RESIGNATIONS

of the 2008-09 school year:

William Benamati, Band Drill Instructor
Jeffrey Bezler, Jr., High Drama Director
Susan Derr, Drama Director
Mariel Jordan, Yearbook Co-Advisor
Loretta Minear, Jr., High Math Team co-Advisor

APPROVED
VOLUNTEER LIST
ADDITIONS

Approved additions to the District volunteer list. List included as part of these official minutes.

APPROVED
ADDITIONS/
DELETIONS TO THE
SUBSTITUTE LIST

Approved additions/deletions to District substitute list. List included as part of these official minutes.

APPROVED
ADOPTION OF
REVISED POLICY 108

Adopted Revised Policy – 108 Adoption of Textbooks

APPROVED FIRST
READING OF
POLICIES

Approved first reading of the revised policies –

- 325 Dress and Grooming
- 339 Uncompensated Leave
- 405 Employment of Substitute Professional Employees
- 409 Assignment and Transfer
- 411 Furloughs
- 425 Dress and Grooming
- 439 Uncompensated Leave
- 501 Creating a Position
- 505 Employment of Substitute and Short-Term Employees
- 525 Dress and Grooming
- 539 Uncompensated Leave
- 707 Use of School Facilities
- 815 Acceptable Use of Technology Resources/Facilities and Internet
by Staff, Students, and Community Members

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCready,
Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

WYOMISSING AREA SCHOOL DISTRICT 2009-4021

Minutes May 26, 2009

SUPERINTENDENT'S REPORT

Mr. Robbins commented on the budget summary that was made available to the public. Copy included as part of these official minutes.

He also reported that a microphone system will be available in August to aid the public in hearing the proceedings.

ADMINISTRATIVE REPORTS

The Treasurer's Report is included as part of these official minutes.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Fitzgerald announced that a meeting of the legislators is scheduled for May 28 at the Wilson School District at 7:00 p.m.

Mrs. Davis commented that the Art Department is to be congratulated on a great exhibit showcasing the students' work.

PUBLIC COMMENT

A resident asked if Mrs. Kampe, who is retiring, would be replaced at the high school.

Mr. Robbins said she would not and class sizes would not be impacted.

A resident asked for some examples of how the stimulus money would be used.

Mr. Robbins noted that an autism classroom is being added, with a teacher and aide; Smartboards will be purchased; summer academy classes and jump start for kindergartners is being offered, which would include materials and staffing; laptops at the elementary level, and math textbooks and food service equipment will be purchased.

A resident noted that Mr. Boland provided information on the Berkshire Heights annex and he questioned where he got the information that was provided.

Mr. Boland indicated that some information came from Wyomissing meeting minutes and also a contact at PDE.

The resident also wanted to know the dates the information was provided and Mr. Boland said he would have to check his e-mails and get back to him with the answer to that question.

A resident mentioned there is talk of allegations of improper contact by a staff member with students and asked if the district had an obligation to notify parents of the students who were in the teacher's class.

WYOMISSING AREA SCHOOL DISTRICT 2009-4022

Minutes May 26, 2009

Mr. Boland commented that it is a confidential matter during the investigation, but if any resident has information, they should contact his office or the superintendent.

A resident stated that since the last Board meeting there was an incident at the high school involving prescription drugs. The resident encouraged the District to take a more aggressive approach and educate students of the dangers and make parents aware.

Mr. Robbins indicated that students involved received discipline and are referred for drug counseling. He agreed that we can't do enough to help the students but they are aware of the dangers and it was a student who informed administration when there was a concern.

ADJOURNMENT

A motion was made by Mr. Fitzgerald, seconded by Mrs. McCready to adjourn at 7:25 p.m.

Corinne D. Mason
Board Secretary

